

ASBESTOS MANAGEMENT POLICY

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PREPARED BY:
HEALTH & BUILDING REGULATION



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SUTHERLAND SHIRE

1. PURPOSE

Sutherland Shire Council is committed to ensuring that asbestos containing material is managed and controlled to protect the health and wellbeing of its community and staff.

This Policy outlines Council's commitment to and responsibilities for asbestos management both within the community and workplace and is supported by the document [Schedule to Asbestos Management Policy](#) which provides detailed information about asbestos, the role of Council and procedures undertaken by Council.

The Asbestos Management Policy and Schedule are based on the Model Asbestos Policy for NSW Councils as developed by the Heads of Asbestos Coordination Authorities.

2. APPLICATION

The Asbestos Management Policy and Schedule apply to the Sutherland Local Government Area.

3. PRINCIPLES

3.1 Application of Principles

No one principle should be applied to the detriment of another. Principles must be collectively considered and applied to the extent that is reasonable and practicable in the circumstances.

3.2 Key Principles Underpinning this Policy are:

The protection of staff, contractors and the community from risks from asbestos containing material. These risks are guided by the following principles:

- Adherence to legislative and regulatory requirements;
- Land and waste management;
- Education of residents and workers;
- Defining the role of Council and other organisations in managing asbestos;
- Clearly outlining Council's regulatory powers;
- Communicating Council's approach to dealing with land contaminated by asbestos and emergencies or incidents;
- Providing general advice for residents on renovating homes that may contain asbestos;
- Providing information regarding waste management and regulation procedures for asbestos waste within the Sutherland Shire; and
- Outlining Council's approach to managing asbestos containing materials present in Council assets and workplaces.



4. RESPONSIBILITIES

4.1 Responsible Officer

The Senior Manager Health and Building Regulation is the Responsible Officer for this Policy and is responsible for its formulation, referral to internal stakeholders and subsequent reviews.

4.2 Chief Executive Officer

Council has delegated the Chief Executive Officer the authority to exercise the responsibilities detailed in this Policy.

4.3 Directors

Directors are responsible for ensuring their directorate adheres to the requirements of this Policy and providing guidance in respect of achievement of the strategic objectives of the Policy within their directorate and the organisation.

4.4 Employees

Employees must adhere to the requirements of this Policy and operate within its authorities.

5. POLICY COMPLIANCE

Compliance with this Policy will be monitored by the relevant Manager associated with the specific functions under this Policy. Each Manager has a responsibility under this Policy in the event Asbestos is discovered.

Council will review this Policy within the Council Term or at the request of Council or in response to legislative and statutory requirements.

6. RECORD KEEPING, CONFIDENTIALITY AND PRIVACY

Council adheres to and complies with the NSW State Records Act 1998 and Privacy and Personal Information Protection Act 1998 through its Access to Information Policy and Privacy Management Plan.

7. BREACHES OF POLICY

Breaches of this Policy will be dealt with in accordance with normal disciplinary procedures and will be advised to the Chief Executive Officer and / or Director Planning and Growth, via the relevant Managers associated with the specific functions of this Policy.

Asbestos is a serious environmental health hazard governed by multiple workplace and environmental legislation. Breaches of this legislation are accompanied by significant penalties.



8. RELATED DOCUMENTS

- Schedule to Asbestos Management Policy
- Sutherland Shire Community Strategic Plan

9. RELEVANT LEGISLATION AND REGULATIONS

A listing of related legislation and regulations is provided in Appendix G of the Schedule to this Policy.

10. DEFINITION OF TERMS

A table of definitions is provided in Appendix C of the Schedule to this Policy.

End of Document

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