

**SUTHERLAND SHIRE COUNCIL**  
**INSTRUMENT OF DELEGATION BY THE CHIEF EXECUTIVE OFFICER**

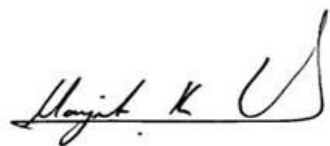
In accordance with section 378 of the *Local Government Act 1993*, I hereby:

1. Delegate to the position of:

**Local Emergency Management Officer**

and to those people who may act in that position from time to time, the following functions subject to the limitations stated in this Instrument of Delegation and any subsequent written direction made by the Chief Executive Officer; and

2. Revoke any previous Instrument of Delegation to that position.



**Manjeet Grewal**

**Chief Executive Officer**

**06 April 2023**

**DELEGATIONS**

**CG Compliance - General Functions**

**CG10 Appointed as Authorised Officer under the Rural Fires Act 1997**

Appointed as an Authorised Officer to exercise the functions conferred on the Council under the *Rural Fires Act 1997* and *Regulation*.

**CN11 Execute contracts for the purposes of Natural Disaster Relief and Recovery Arrangements up to the value of \$500,000**

Authority to arrange, enter into and manage a contract with a value of up to \$500,000 for the purpose of responding to, or recovering from, a declared natural disaster within 12 months of the declaration of the natural disaster in accordance with *Local Government (General) Regulation 2021*.

**ES Emergency Situation and Urgent Works Functions**

**ES01 Appointed as the Local Emergency Management Officer**

Act as the Local Emergency Management Officer as per Part 2 (State Emergency Management) of the *State Emergency and*

**ES02 Appointed to act as Chairperson - Sutherland Local Emergency Management Committee**

Act as the Chairperson of the Sutherland Local Emergency Management Committee under Part 2 (State Emergency Management) of the *State Emergency and Rescue Management Act 1989* and represent Council at the Regional Emergency Management Committee

**INTERPRETATION**

Where appearing in this Instrument of Delegation:

- Headings are for convenience only and do not affect interpretation.
- Monetary amounts are inclusive of GST, unless the contrary is expressly stated.
- *Law* includes an Act, regulation, instrument and the like and any amendment, re-enactment, consolidation or replacement of that law by a similar provision in that law or any other law.
- A reference to a policy means a policy adopted by resolution of the Council and includes an amendment or replacement of that policy where adopted by resolution of the Council.
- A reference to “written objections” or “public submission” refers to objections or submissions received from the general public and not from a Commonwealth or State Government department, authority, agency and the like.
- A petition, objection or submission that is signed by or contains the names of more than one person is taken to be one objection or submission as the case may be.
- A reference to a Commonwealth or State Government department, authority, agency and the like includes any successor to it.
- A reference to a concurrence includes any later or amended concurrence.
- A reference to a function includes a reference to a power, authority, duty and the like and to the exercise or performance of such.
- Where the exercise or performance of a function requires other functions to be exercised or performed or requires the delegate to do other things to exercise or perform that function, the delegate is authorised to exercise or perform those other functions and to do those other things.
- A word which denotes the singular denotes the plural and vice versa.
- An authority to ‘approve’ includes approve with conditions or to refuse.